



Rules and Regulations

(Adopted March 12, 2015)

ADMINISTRATIVE

1. GENERAL

- 1.1 The *Rules and Regulations* of the Sunshine Coast Rod and Gun Club (the “Club”) are published at www.sunshinecoastrodandgunclub.com.
- 1.2 Members are responsible for familiarizing themselves with the *Rules and Regulations*.

2. AGREEMENT

- 2.1 Members agree to abide by the *Rules and Regulations*.

3. AUTHORITY

- 3.1 The Executive has authority to create, repeal, amend, implement and enforce the *Rules and Regulations*.

4. HOURS OF OPERATION

- 4.1 The hours of operation of the shooting ranges are:

Indoor Range: 10:00am - 10:00pm daily
Outdoor Ranges: 10:00am - 6:00pm daily
Pinecone Ranges: dawn - dusk daily

- 4.2 The Lower Outdoor Ranges are closed on Remembrance Day and Christmas Day.
- 4.3 The Indoor Range is open to rimfire only on Tuesdays, 6:00pm – 10:00pm.
- 4.4 Handgun shooters have priority on the 25-metre Outdoor Range on Sundays, 10:00am – 1:00pm.
- 4.5 Archery has priority over Skeet and Trap on Sundays, 10:00am – 1:00pm.

5. MEETINGS

- 5.1 Meetings are scheduled as follows:
- Executive: as required
General: 2nd Thursday each month, 7:00pm
AGM: 2nd Thursday in April, 7:00pm
- 5.2 There are no General Meetings in July and August.

Minutes of General Meetings are published at www.sunshinecoastrodandgunclub.com.

6. MEMBERSHIP CARD AND KEY

- 6.1 Probationary Members who are 18 years of age or older and who successfully complete a range orientation and safety class become regular Members and receive a membership card and an access key.
- 6.2 Probationary Members who are under 18 years of age and who successfully complete a range orientation and safety class become regular Members and receive a membership card but no access key.

7. NEW MEMBERSHIP APPLICATIONS

- 7.1 New membership applications are processed:
1. at the Clubhouse each Sunday, 9:30am - 11:00am.
 2. at General Meetings.

8. MEMBERSHIP RENEWAL

- 8.1 Memberships may be renewed:
1. by mailing a cheque made payable to “Sunshine Coast Rod and Gun Club” in the amount of \$105 (Individual) or \$147 (Family) or \$42 (Junior) or \$84 (Senior) to:

Membership Coordinator
PO Box 377
Sechelt, BC V0N 3A0

2. at the Clubhouse each Sunday, 9:30am – 11:00am..
 3. at General Meetings.
- 8.2 The term “family” is defined as two persons in a married or common-law relationship and all children under the age of 18 living at the same residence.
- 8.3 For persons 65 years of age or older, a Senior Discount of \$20 applies to Individual memberships.

9. MEMBERSHIP PERIOD

- 9.1 The membership period is from January 1st to December 31st.
- 9.2 The full membership rate is charged from January 1st to October 31st. The rate from November 1st to December 31st is reduced by 50%.

10. WAIVER

- 10.1 As part of the Club's *Risk Management Program*, all new Members and renewing Members who have not renewed since November 1, 2013 must sign a *Waiver of Claims, Release from Liability and Assumption of Risk*.

11. GUEST POLICY

- 11.1 A Member may bring one or more guests to the Club provided the Member agrees to accept full responsibility for each guest.
- 11.2 A guest may use a shooting range provided the accompanying Member agrees:
1. to directly supervise the guest.
 2. to ensure the guest abides by the *Rules and Regulations*.
 3. to ensure the guest pays the Range Use Fee, currently \$10, at the time of use.
 4. to ensure the guest pays the Pay-Per-Use Fee, currently \$2, (*Indoor Range only*), at the time of use.
 5. to ensure the guest completes the Guest Chit.
 6. to ensure the guest does not use Club shooting ranges more than three times, after which the guest must become a Member to continue using any range.

12. JUNIORS

- 12.1 A junior is a person 17 years of age or younger.
- 12.2 A Junior, whether Member or guest, cannot use a shooting range unless the Junior is under the direct and immediate supervision of an adult Member.
- 12.3 A Junior guest is exempt from the Range Use Fee and Pay-Per-Use Fee.

13. DOCUMENTATION

- 13.1 Every Member bringing a firearm onto Club property must have in his or her possession the following valid documentation:
1. Club membership card
 2. firearms licence
 3. registration certificate (*for restricted firearms*)
 4. authorization to transport (*for restricted firearms*)

14. SECURITY – LOWER RANGES (*Indoor Range, Outdoor Ranges, Skeet & Trap Ranges, Archery Range*)

- 14.1 On arrival, unlock the main gate if secured and leave this gate unlocked while the range is in use.
- 14.2 To access the Clubhouse, unlock the alarm box and turn off the alarm before unlocking and opening the Clubhouse door.
- 14.3 A Range Use Registry is provided at each range. Enter the following information in the registry:
1. date
 2. membership number + number of guest shooters
 3. type of firearm (*see code at top of page*)
 4. time in and time out
 5. for the Indoor Range and Pinecone Rifle Range, the number of rounds fired.
- 14.4 On departure, if you are the last person on the property, close and lock the Clubhouse door, set the alarm and lock the alarm box. Then, close and lock the main gate behind you.

15. SECURITY – UPPER RANGES (*Pinecone Rifle Range, Pinecone Multi-Use Range*)

- 15.1 On arrival, unlock the main gate and immediately lock this gate behind you.
- 15.2 Complete the Range Use Registry in the same manner as detailed above.
- 15.3 On departure, unlock the main gate and immediately lock this gate behind you, even if the range is still in use.

16. LOCK AND KEY POLICY

- 16.1 New locks and new keys are installed by January 1st each year.
- 16.2 One key is issued to the primary adult Member. A second key may be purchased for \$10. A lost key will be replaced for \$10.

17. SPECIAL EVENTS

- 17.1 The Club may host special events from time to time and the Executive may implement specific rules intended to govern each special event.
- 17.2 Special events require the prior approval of the Executive.

18. FIREARM TRAINING POLICY

- 18.1 For liability and legal reasons, only the following members are authorized to conduct firearms training at Club shooting ranges:
 - 1. Certified Firearms Instructor/Examiner, as certified by the BC Chief Firearms Officer.
 - 2. Certified C.O.R.E. Instructor/Examiner, as certified by the BC Wildlife Federation (*C.O.R.E. instruction only*).
 - 3. Qualified Military or Police Firearms Instructor/Range Safety Officer, as qualified by the Canadian Armed Forces or a municipal, provincial or federal police force.
- 18.2 The Executive has sole discretionary authority to decide who may conduct firearms training at Club shooting ranges.

19. RECREATIONAL VEHICLE POLICY

- 19.1 For members and their guests, recreational vehicles (i.e. motor homes, towables, truck campers, etc.) are permitted on Club property and at the Pinecone ranges for special events and for camping for up to a maximum of seven nights. The length of stay may be extended with the express written approval of the Executive.
- 19.2 Recreational and other types of vehicles, including trailers and boats, cannot be stored on Club property or at the Pinecone ranges.

19.3 Club liability insurance does not cover recreational vehicles while on Club property or at the Pinecone ranges.

19.4 All recreational vehicles must have valid licence and insurance while on Club property or at the Pinecone.

SAFETY

20. CEASE FIRE

20.1 On hearing “CEASE FIRE”, stop firing immediately, keep the muzzle pointed downrange, take your finger off the trigger, UNLOAD and PROVE safe, place your firearm on the shooting stand and step back off the firing line.

21. MALFUNCTIONS

21.1 If the trigger is pulled and there is no noticeable discharge, wait 60 seconds while pointing the muzzle in a safe direction. If there is no hang fire within 60 seconds, open the action and unload the firearm. PROVE the firearm safe to ensure there are no bullets lodged in the barrel.

22. SUPERVISION POLICY

22.1 Where the *Rules and Regulations* require “direct and immediate supervision”, this shall mean the supervising Member cannot directly and immediately supervise another person or persons and shoot at the same time. If the supervising Member wishes to shoot, the supervised person or persons must stop shooting.

23. FIRING LINE ETIQUETTE

- 23.1 Load and unload firearms only on the firing line.
- 23.2 Magazines may be loaded off the firing line.
- 23.3 When moving a firearm to and from the firing line, keep the muzzle pointed up.
- 23.4 Do not handle a firearm during a CEASE FIRE or while the firing line is in the SAFE condition.

- 23.5 Stay off the firing line while the range is SAFE and while shooters are downrange.
- 23.6 Do not advance forward of the firing line until it is safe to do so.
- 23.7 Do not touch another person's firearm without permission.
- 23.8 Remove used targets.
- 23.9 Pick up empty casings.
- 23.10 Dispose of fail-to-fire ammunition in the bin provided.
- 23.11 Cross-draw and fast-draw are prohibited.
- 23.12 Do not shoot across lanes.
- 23.13 Except for special events and at the Pinecone ranges, rapid fire and uncontrolled fire is prohibited.
- 23.14 Consuming alcohol or being under the influence of alcohol while using a shooting range is prohibited.
- 23.15 The use of illegal drugs on Club property or at the Pinecone ranges is prohibited.
- 23.16 All bullets must terminate into a backstop.
- 23.17 Be polite, courteous and respectful of other shooters.

24. SHOOTING AND TARGET STANDS

- 24.1 Due to liability reasons, any change in shooting or target stands requires the prior approval of the Executive.

25. METAL TARGETS

- 25.1 Unsheltered metal targets are prohibited on the Pinecone Rifle Range.

26. PROHIBITED FIREARMS

- 26.1 Except for firearms covered by section 12. (6.1) of the *Firearms Act*, all firearms classified as "prohibited" cannot be used on Club shooting ranges.

27. DESIGNATED SAFE AREA

- 27.1 A Designated Safe Area is provided inside the Clubhouse for Members who wish to display firearms. All safety rules apply.
- 27.2 Firearms must be cased except when on a range or on display in the Designated Safe Area.

28. HOLSTERED FIREARMS

- 28.1 Holstered firearms are only permitted on an outdoor shooting range.
- 28.2 Holstered firearms are prohibited on the Indoor Range.
- 28.3 Holstered firearms are prohibited on Club property (except as described in 28.1) and in the Clubhouse.

29. ACTING RANGE OFFICER

- 29.1 If there are two or more shooters on a firing line, one must act as Range Officer.
- 29.2 A Member must assume the duties of Range Officer when using the range with a guest or guests.

30. TANNERITE

- 30.1 The use of Tannerite is permitted only at the Pinecone ranges and only under the direct and immediate supervision of the Shooting Director.

30. 15-METRE INDOOR RANGE

1. **Number of Targets:** 6
2. **Firing Distance:** variable, up to 15 metres
3. **Recommended Minimum Engagement Distance:** 3 metres
4. **Approved Firearms:** air guns, rimfire rifles and handguns, centerfire handguns
5. **Prohibited Firearms:** centerfire rifles, shotguns (archery is prohibited)
6. **Maximum Approved Calibre:** .500 S&W
7. **Approved Ammunition:** jacketed, non-jacketed
8. **Prohibited Ammunition:** steel jacketed, steel core, bimetal, armour piercing, incendiary, explosive, tracer
9. **Approved Targets:** 11" x 17" paper only
10. **Prohibited Targets:** all except as described under "Approved Targets"
11. **Permitted Arcs of Fire:** all bullets must terminate in the bullet trap
12. **Range Status Indicators:** red LIVE and green SAFE lights

- A. Protect your eyes and ears.
- B. All firearms must be cased when entering or leaving the range.
- C. When carrying firearms to/from the firing line, point the muzzle at the ceiling.
- D. Only one firearm at a time at each shooting booth.
- E. When shooting bench rest, use two target hangers to lower the target to the correct shooting height.
- F. Advance forward of the firing line only during cleanup and only if:
 - 1) all firearms are removed from the firing line;
 - 2) all ammunition is removed from the firing line; and
 - 3) the range SAFE light is on.
- G. Load firearms only at the firing line. Magazines may be loaded off the firing line.
- H. No holstered firearms.
- I. No rapid fire (minimum 3 seconds between shots).
- J. No timed shooting i.e. MIL/TAC, CAS, IPSC, IDPA.
- K. Remove used targets.
- L. Pick up and dispose of empty casings and fail-to-fire ammunition in the bins provided.
- M. Sweep up any burnt and unburnt powder from the range floor.
- N. Do not fire centerfire handguns on lanes #1 and #6 unless lanes #2 - #5 are in use.
- O. The bench top in lane #6 must be in the down position while the range is LIVE.
- P. Place the ventilation on high when shooting centerfire handguns.
- Q. Do not remove targets from this range for use on other ranges.
- R. No human silhouette targets. Zombie targets are permitted.

31. 25-METRE OUTDOOR RANGE

1. **Number of Targets:** 6
2. **Firing Distance:** variable, up to 25 metres
3. **Recommended Minimum Engagement Distance:** 10 metres
4. **Approved Firearms:** air guns, rimfire rifles and handguns, centerfire handguns
5. **Prohibited Firearms:** centerfire rifles, shotguns (archery is prohibited)
6. **Maximum Approved Calibre:** .500 S&W
7. **Approved Ammunition:** jacketed, non-jacketed
8. **Prohibited Ammunition:** steel jacketed, steel core, bimetal, armour piercing, incendiary, explosive, tracer
9. **Approved Targets:** paper, cardboard, balloons
10. **Prohibited Targets:** human form or likeness (except zombie targets), plastic containers, glass, metal cans, steel reactives, clay pigeons
11. **Permitted Arcs of Fire:** all bullets must terminate in the bullet trap
12. **Range Status Indicators:** red LIVE and green SAFE flags

- A. Protect your eyes and ears.
- B. Do not handle firearms when targets are being posted, checked, replaced or removed.
- C. Do not fasten targets to, or hang targets from, the wooden target support framework.
- D. Do not fire at objects placed on the retaining wall or wooden target support framework.
- E. Do not fire at signs.
- F. Remove used targets and pick up empty casings.
- G. Do not use the flag system on the 88-metre range (no flag flying) when this range is in use.
- H. This range has priority over the 88m range on Sundays, 10:00am – 1:00pm.
- I. No human silhouette targets. Zombie targets are permitted.

32. 88-METRE OUTDOOR RANGE

1. **Number of Targets:** 6
 2. **Firing Distance:** 88 metres
 3. **Recommended Minimum Engagement Distance:** n/a
 4. **Approved Firearms:** air rifles, rimfire rifles and handguns, centerfire handguns
 5. **Prohibited Firearms:** centerfire rifles, shotguns (archery is prohibited)
 6. **Maximum Approved Calibre:** .500 S&W
 7. **Approved Ammunition:** “jacketed”, non jacketed
 8. **Prohibited Ammunition:** steel jacketed, steel core, bimetal, armour piercing, incendiary, explosive, tracer
 9. **Approved Targets:** paper, cardboard, balloons
 10. **Prohibited Targets:** human form or likeness (except zombie targets), plastic containers, glass, metal cans, steel reactives, clay pigeons
 11. **Permitted Arcs of Fire:** all bullets must terminate in the bullet trap
 12. **Range Status Indicators:** red LIVE and green SAFE flags
- A. Protect your eyes and ears.
 - B. Do not handle firearms when targets are being posted, checked, replaced or removed.
 - C. Do not fasten targets to, or hang targets from, the wooden target support framework.
 - D. Do not fire at objects placed on the retaining wall or wooden target support framework.
 - E. Do not fire at signs.
 - F. Remove used targets and pick up empty casings.
 - G. Do not use flag system on the 25-metre range (no flag flying) when this range is in use.
 - H. No human silhouette targets. Zombie targets are permitted.

33. SKEET AND TRAP RANGE

1. **Number of Targets:** variable
2. **Firing Distance:** variable
3. **Recommended Minimum Engagement Distance:** n/a
4. **Approved Firearms:** shotguns
5. **Prohibited Firearms:** all firearms except shotguns
6. **Maximum Approved Calibre:** 10 gauge
7. **Approved Ammunition:** 7 ½ - 9 shot sizes
8. **Prohibited Ammunition:** all except as described under “Approved Ammunition”
9. **Approved Targets:** clay pigeons
10. **Prohibited Targets:** all except clay pigeons
11. **Permitted Arcs of Fire:** within the boundaries of the Skeet and Trap ranges
12. **Range Status Indicators:** red LIVE and green SAFE flags

- A. Protect your eyes and ears.
- B. Point your gun downrange when loading.
- C. Load only at your firing position.
- D. Action open until your turn to fire and when carrying from rack.
- E. Muzzle pointed skyward when moving.
- F. Both upper and lower Trap machines may be used at the same time.
- G. If the Skeet Range is in use, the lower Trap Range cannot be used.
- H. If the Skeet or Trap ranges are in use, the Archery Range cannot be used. If the Archery Range is in use, the Skeet and Trap ranges cannot be used.
- I. The Archery Range has priority on Sundays, 10:00am – 1:00pm. If the Archery Range is not being used during these hours, the Skeet or Trap ranges may be used.

34. ARCHERY RANGE

1. **Number of Targets:** 2
 2. **Firing Distance:** variable, up to 50 metres
 3. **Recommended Minimum Engagement Distance:** 10 metres
 4. **Approved Bows:** long, compound, recurve, cross
Approved Arrows/Tips: target point, field point, broadhead
 5. **Prohibited Bows:** n/a
 6. **Maximum Approved Calibre:** n/a
 7. **Approved Ammunition:** n/a
 8. **Prohibited Ammunition:** n/a
 9. **Approved Targets:** foam, block, paper
 10. **Prohibited Targets:** all except as described under “Approved targets”
 11. **Permitted Arcs of Fire:** all arrows must terminate within the area of the backstop.
 12. **Range Status Indicators:** red LIVE and green SAFE flags
- A. Protect your eyes.
 - B. On HOLD, unnock your arrow and await further instruction.
 - C. Nock arrows on the shooting line only.
 - D. Point arrows in the direction of the target area only.
 - E. When pulling out arrows from the target, stand to one side and make sure no one is behind you.
 - F. Do not pick up arrows from behind the backstop unless a guard remains in front of the target area.
 - G. Do not use the Archery Range if the Skeet and Trap ranges are in use.
 - H. The Archery Range has priority over the trap ranges on Sundays, 10:00am – 1:00pm.
 - I. No human silhouette targets. Zombie targets are permitted.
 - J. Do not take archery targets from this range to the Pinecone.

35. PINECONE RIFLE RANGE

1. **Firing Points/Targets:** 12 firing points/5 targets per firing point
2. **Firing Distances:** 25m, 50m, 100m, 200m, 300m
3. **Recommended Minimum Engagement Distance:** 25m
4. **Approved Firearms:** air, rimfire, centerfire rifles
5. **Prohibited Firearms:** handguns and shotguns
(use the handgun/shotgun range)
6. **Maximum Approved Calibre:** up to & including .50 calibre
7. **Approved Ammunition:** jacketed, non-jacketed
8. **Prohibited Ammunition:** armour piercing, incendiary, explosive, tracer
9. **Approved Targets:** paper, cardboard, balloons
10. **Prohibited Targets:** Human form or likeness (except Zombie targets), plastic containers, glass, metal cans, unsheltered metal targets, clay pigeons
11. **Permitted Arcs of Fire:** all bullets must terminate in the bullet trap
12. **Range Status Indicators:** red **LIVE** and green **SAFE** flags

- A. Protect your eyes and ears.
- B. Do not handle firearms when targets are being posted, checked, replaced or removed.
- C. Follow the posted procedure to advance forward of the firing line.
- D. Stay off the firing line when the range is SAFE.
- E. Do not advance forward of the firing line to shoot.
- F. Do not fasten targets to, or hang targets from, the wooden target support framework.
- G. Do not fire at objects placed on the wooden target support framework.
- H. Do not fire at objects placed on top of the bullet trap.
- I. Do not fire into the left or right flank extension area.
- J. Do not fire at signs.
- K. Remove used targets and pick up empty casings.
- L. Dispose of fail-to-fire ammunition in the bin provided.
- M. Follow the firing line flag system when posting, checking, replacing or removing targets. You cannot be seen from the firing line if you advance past the 200m bullet trap.
- N. No human silhouette targets. Zombie targets are permitted.
- O. Unsheltered metal targets are prohibited.

Note: This range has two flag systems – a range flag and a firing line flag. The green flag means the range is NOT IN USE. The red flag means the range is IN USE. This flag is used for the Pinecone Rifle Range AND the Pinecone Multi-Use Range. Each of these two ranges also have a firing line flag – green when the firing line is SAFE and red when the firing line is LIVE.

36. PINECONE MULTI-USE RANGE

1. **Firing Points/Targets:** variable, multi-use
2. **Firing Distances:** variable, up to 25 metres
3. **Recommended Minimum Engagement Distance:** 10 metres
4. **Approved Firearms:** air, rimfire and centerfire handguns, shotguns
5. **Prohibited Firearms:** centerfire rifles
(use the rifle range)

Exception: training for 3-gun competition (i.e. MIL/TAC, CAS)
6. **Maximum Approved Calibre:** .500 S&W, 10-gauge
7. **Approved Ammunition:** jacketed, non-jacketed
8. **Prohibited Ammunition:** armour piercing, incendiary, explosive, tracer
9. **Approved Targets:** paper, cardboard, balloons, plastic containers, metal cans
10. **Prohibited Targets:** glass, clay pigeons
11. **Permitted Arcs of Fire:** all bullets must terminate in the bullet trap
12. **Range Status Indicators:** **LIVE** and **SAFE** flags

- A. Protect your eyes and ears.
- B. Do not handle firearms when targets are being posted, checked, replaced or removed.
- C. Do not fire into the left or right side berms.
- D. Do not fire at signs.
- E. Remove used targets and pick up empty casings.
- F. Remove plastic containers and metal cans after use.
- G. Dispose of fail-to-fire ammunition in the bin provided.
- H. Archery is permitted. Use your own archery targets. Do not use archery targets from the Archery Range.
- I. Human silhouette and Zombie targets are permitted. Remove these after use.
- J. You may use a static firing line and movable targets or static targets and a movable firing line.

Note: This range has two flag systems – a range flag and a firing line flag. The green flag means the range is NOT IN USE. The red flag means the range is IN USE. This flag is used for the Pinecone Rifle Range AND the Pinecone Multi-Use Range. Each of these two ranges also have a firing line flag – green when the firing line is SAFE and red when the firing line is LIVE.



Assume every firearm is loaded.

Control the muzzle direction at all times.

Trigger finger must be kept off the trigger and out of the trigger guard.

See that the firearm is unloaded – **PROVE** it safe.

Point the firearm in the safest available direction.

Remove all ammunition.

Observe the chamber.

Verify the feeding path.

Examine the bore for obstructions.